**Rules Governing the Review and Fund Issuance for Distinguished Professors at Chung Yuan Christian University**

March 8, 2012: Passed by the 100-7th Research Promotion Committee Meeting

March 5, 2014: Amended via Official Letter, original Secretariat reference No. 1030000643

September 18, 2014: Amended at the 103-1st Research Promotion Committee Meeting

October 16, 2014: Amended at the 103-2nd Research Promotion Committee Meeting

April 23, 2019: Amended at the 107-6th Research Promotion Committee Meeting

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March 15, 2024: Amended at the 112-6th Research Promotion Committee Meeting

Article 1.　Each college within the University may independently decide whether to establish a separate college-level Distinguished Professor review and selection committee to manage preliminary evaluations and recommendations, or if these duties will be managed by the college-level teacher evaluation committee.

Article 2.　Candidates for Distinguished Professorships who serve on their college's review or selection committees must adhere to conflict of interest guidelines when evaluating their own applications.

Article 3.　Each College Office may proactively compile and recommend a list of candidates who meet the eligibility criteria outlined in Article 2 of the Regulations and inform the relevant individuals accordingly.

Article 4.　The applicant's period of service as a professor will be calculated up to December 31st of the year preceding the application year. This aligns with Article 2 of the Regulations, which assesses performance over the three academic years ending on December 31st of the previous year.

Article 5.　Criteria for recommending Distinguished Professors and calculating quota limits:

1. Article 2 of the Regulations: Candidates who meet one of the specified criteria within the past three years and have either been recommended based on their teacher evaluation results or received an exemption from evaluation by their respective Colleges may apply for appointment as Distinguished Professors at the University.
2. Paragraph 2 of Article 4 of the Regulations: The number of professors recommended for Distinguished Professorship shall not exceed one-third of the total number of professors in the College.
3. Paragraph 3 of Article 4 of the Regulations: The total number of recommendations shall not exceed the number that the current year's budget can support and shall not exceed one-fifth of the total number of professors, rounded to the nearest whole number.
4. The maximum number of recommendations for each College and for the University overall (rounded to the nearest whole number) will be based on statistics provided by the Office of Human Resources and distributed by the Office of Research and Development to each College for reference.

Article 6.　The Office of Physical Education and the Center for General Education will be included in the calculations for the College of Humanities and Education.

Article 7.　Description of the secondary review process:

1. Recommendation materials that have received initial approval from each College will be compiled by the Office of Research and Development and forwarded to the Research Services Division or a designated member of the review panel for further review of the applicants' qualifications.
2. The Chief of the Research Services Division will categorize applicants based off their field of expertise. Subsequently, the Office of Research and Development will nominate members for the review panel, suggest the required number of members for diverse fields, and submit these nominations to the President for selection.

(3) First stage of written review:

1. Applicants within the same field category will be reviewed by members of the corresponding field review panel (i.e., review is organized by field).
2. Each application must receive written review results and comments from at least two panel members.
3. Members of the first stage written review panel must complete their reviews within four weeks of receiving the documents. They should evaluate each application on the University Distinguished Professor First-Stage Written Review Form, selecting a recommendation level—either "Strongly Recommended," "Recommended," or "Not Recommended." Each member must provide a justification (limited to 100 words) for their decision, sign the form, and return it to the Research Services Division for compilation.
4. Based on the first stage written review forms collected, the Research Services Division will compile the review results and comments from panel members anonymously. This compiled data will then be made available for reference by all review panel members.

(4) Second stage review (incorporating written and meeting assessments):

1.　Prior to the meeting, the Office of Research and Development will distribute all application materials, results, and comments from the first stage written review to the members.

2.　At the meeting, review panel members will evaluate all applications based on the first-stage review comments and assess whether each applicant's recent contributions to academia, creative endeavors, industry-university cooperation, and international visibility qualify them for promotion to a Distinguished Professor. Each application will be reviewed individually to determine a recommendation. The results will be collected and summarized by the Research Services Division at the meeting venue. If a consensus on the recommendations is not reached, the convener may initiate a second round of voting for some or all of the applications.

3.　The Office of Research and Development will schedule a secondary review meeting at a time that accommodates the maximum availability of panel members.

4.　At the meeting, the review panel members will finalize a list of up to 25 recommended candidates, derived from the aggregated recommendations of all members, and forward this list to the President for final determination.

Article 8.　For item 2 of the Self-evaluation Form 1, completed by University Distinguished Professor applicants, which details National Science and Technology Council Projects, Cooperative Education Projects, and Industry-University Cooperation Projects where the applicant served primarily as the Principal Investigator, please select one type of project to include in the review. Ensure that projects are not counted more than once. The term 'Principal Investigator' primarily refers to those who lead projects and receive grants through the University.

Article 9.　According to Article 5 of the Regulations, Distinguished Professors may receive a monthly award stipend during the award period, disbursed through the payroll system of the Office of Human Resources. The annual funding for these stipends is sourced from the budget proposed by the Office of Research and Development.

Article 10. According to Article 8 of the Regulations, Distinguished Professors are expected to contribute to enhancing the University's research and development capabilities, industry-university services, academic research levels, and teaching quality. The specific responsibilities to be undertaken during their tenure will be determined through an agreement between the Dean and the selected Distinguished Professor. Each Distinguished Professor must commit to at least two of the following tasks:

1. Enhance research and development capacities.
2. Enhance industry-university services.
3. Raise the level of academic research.
4. Improve teaching quality.

Article 11. These Rules are implemented upon reviewed and approved by the Research Promotion Committee.