**Regulations on Encouraging Faculty Research and Advanced Studies at Chung Yuan Christian University**

February 9, 1983, Passed in the 558th Administrative Meeting

November 3, 1989, Amended in the 634th Administrative Meeting

January 10, 1992, Amended in the 658th Administrative Meeting

August 4, 1994, Amended in the 686th Administrative Meeting

 July 13, 1995, Amended in the 697th Administrative Meeting

June 14, 1996, Amended in the 708th Administrative Meeting

March 14, 1997, Amended in the 716th Administrative Meeting

December 11, 1998, Amended in the 735th Administrative Meeting

July 6, 2000, Amended in the 754th Administrative Meeting

September 8, 2000, Amended in the 756th Administrative Meeting

February 5, 2004, Amended in the 797th Administrative Meeting

June 14, 2007, Amended in the 837th Administrative Meeting

 June 4, 2009, Amended in the 863rd Administrative Meeting

January 6, 2011, Deleted the word "Private" according to letter no. 1000000043 (change of school name)

June 7, 2012, Amended in the 898th Administrative Meeting

August 25, 2016, Revised according to letter no. 1050002657

Article 1.　Chung Yuan Christian University (hereinafter referred to as “the University") has formulated these "Regulations on Encouraging Faculty Research and Advanced Studies at Chung Yuan Christian University" (hereinafter referred to as “the Regulations") to improve teaching quality and research standards.

Article 2.　The Regulations apply to the following three categories:

1. Faculty members applying independently for research or degree programs that are domestic or abroad.
2. Faculty members selected or chosen through examinations by government agencies for research or degree programs that are domestic or abroad.
3. Faculty members selected by the University for research or degree programs that are domestic or abroad.

Article 3.　The guidelines for faculty members independently applying for research or degree programs that are domestic or abroad are as follows:

1. The applicant must be a current full-time professor, associate professor, assistant professor, or lecturer at the University with outstanding performance and continuous service at the University for more than three years.
2. Faculty members applying independently for research that is domestic or abroad may apply for a one-year unpaid leave. If necessary, an extension for another year may be applied. Associate professors with more than ten years of continuous service at the University may apply for paid leave, limited to one person per academic year. The research period can be divided into semesters but must be completed within two academic years without extension.
3. Faculty members applying independently for degree programs abroad may apply for a one-year paid or unpaid leave. If necessary, an extension for another year may be applied. If unable to return on time due to doctoral studies, annual applications for unpaid leave may be submitted with proof by the supervising professor, limited to four years.
4. The guidelines for faculty members independently applying for domestic degree programs are as follows: (1) faculty members may apply for a reduction in weekly working days, with 2 to 4 teaching hours per week without overtime pay for two years, with the freedom to choose which academic year; (2) outside the period specified in the previous item, one working day per week may be reduced, with teaching hours according to general regulations, and overtime pay limited to a maximum of two hours; (3) faculty members receiving the above-mentioned benefits are not allowed to work part-time or teach outside the University.

#### Article 4.　Faculty members selected or chosen through examinations by government agencies for research or advanced studies that are domestic or abroad must submit relevant documents to the University for approval of paid leave before the selection or examination. The leave period should be within the subsidized period of the government agency, limited to two years, and if necessary, annual applications for unpaid leave may be submitted, limited to four years.

Article 5.　The guidelines for faculty members selected by the University for research or degree programs that are domestic or abroad are as follows:

1. Eligible faculty members must meet the following conditions:
	* 1. Faculty members recommended by their respective colleges and the Physical Education Office based on specific needs and proposed advanced study plans.
		2. Full-time faculty members at the University with more than one year of excellent performance.
		3. Citizens of the Republic of China with household registration in Taiwan.

(4) Faculty members who have obtained consent from the research or advanced studies institution.

Faculty members with language proficiency and other qualifications in accordance with government regulations.

1. Faculty members selected for research or advanced studies according to this Article may receive paid leave and subsidy based on actual needs for one year. If necessary, an extension for another year may be applied. Faculty members unable to return on time due to doctoral studies may apply for annual unpaid leave, limited to four years.
2. After the research or advanced studies plan is approved, the University will designate a supervisor to oversee the process. Any changes (including changes to the research or advanced studies institution, research or advanced studies topic, early termination, early return, or delayed departure) must be approved in advance.
3. During the research or advanced studies period, faculty members should maintain regular contact with the University and submit a research or advanced studies report every six months.

#### Article 6.　Faculty members applying for research or advanced studies according to the Regulations must submit relevant documents and fill out an application form. The application must be recommended by the respective authorities and undergo preliminary review by the colleges and the Physical Education Office before submission to the "Research Promotion Committee" for review. Once approved, it must be submitted to the President for final approval.

Article 7.　Faculty members approved for research or advanced studies according to the Regulations must comply with the following:

1. Sign a contract with the University, with terms separately stipulated.
2. Complete the necessary procedures within the approved period, or it will be considered forfeit.
3. Return to the University to serve or continue serving at the University after the period, with the minimum service period as follows:
	* 1. faculty members on paid leave must serve double the leave period
		2. faculty members on unpaid leave must serve for the same period as the research or advanced studies
		3. faculty members independently applying for domestic degree programs must serve half of the advanced studies period
		4. faculty members obtaining a domestic doctoral degree within three years and going abroad for postdoctoral research for one year are not subject to this restriction.

#### Article 8.　Faculty members receiving incentives according to the Regulations who fail to comply with the third provision of the previous Article after the research or advanced studies period must return all funds received from the University during the period, including salary and subsidies. Any unrecovered amounts will be pursued according to the law.

#### Article 9.　The term "paid leave" in the Regulations includes basic salary, research allowance, in-kind subsidies, and housing allowances.

#### Article 10. The number of faculty members on paid leave in each teaching unit should not exceed two at the same time. The total number of faculty members on leave for the whole University depends on the budget. The number of faculty members on unpaid leave should not affect the teaching of the unit.

#### Article 11. Faculty members on paid leave for more than six months cannot reapply within three years from the date of reinstatement. However, faculty members obtaining a domestic doctoral degree within three years and going abroad for postdoctoral research for one year are not subject to this restriction.

#### Article 12. The Regulations are passed in the Administrative Meeting and implemented after the President's approval. The same applies to amendments.